

General terms and conditions SDR ADVOCATUUR

1. These general terms and conditions apply to all assignments to Ms. F.E.M. Stikkelbroeck LL.M., also acting under the name SDR ADVOCATUUR, hereinafter referred to as "SDR".

2. If, in the course of or in connection with the performance of a client assignment, an event should occur which leads to the liability of SDR, such liability shall be limited to the amount or amounts paid out under SDR's professional liability insurance including SDR's deductible as stated under this insurance. For the purposes of the preceding sentence, an event includes an failure to act.

3. If, in the course of or in connection with the performance of a client assignment or otherwise, damage, for which SDR is liable, is caused to persons or property, such liability shall be limited to the amount or amounts covered by SDR's general business liability insurance including SDR's deductible as stated under this insurance.

4. If, for any reason whatsoever, no payment is made under any of the aforementioned insurances, SDR's liability shall be limited to the amount paid by the client to SDR for the work in connection with which the damage arose.

5. Each claim for damages by a client will lapse one year after the day on which the work to which the claim relates was performed.

6. SDR may, where desirable for the performance of the client assignment, engage non-affiliated persons (such as translators, experts, and foreign legal advisors). In the event that SDR engages a non-affiliated person in connection with the performance of a client assignment, SDR shall not be liable to the client for any errors of such person. By giving an assignment to SDR, the client authorizes SDR to accept, also on the client's behalf, any limitation of liability requested by such non-affiliated person.

7. If in connection with the performance of a client assignment a third party claims damages from SDR, the client shall compensate SDR for all costs related thereto, including legal costs, penalties and damages that SDR is ordered to pay, except to the extent that SDR is reimbursed for such costs under an insurance policy.

8. SDR shall invoice its work on a monthly basis by multiplying the time spent by the agreed hourly rate. SDR shall provide a time specification with each invoice. Costs not included in the hourly rate (such as travel expenses) shall only be charged with the client's prior approval. All invoice amounts are exclusive of VAT.

9. Invoices issued by SDR must be paid within thirty (30) days of the invoice date by transferring the amount due to the bank account stated on the invoice.

10. The client and SDR may terminate the client assignment by giving notice, if appropriate with immediate effect. The client shall remain obliged to pay for the work

performed by SDR up to the moment of termination.

11. As a result of applicable regulations (including the Dutch Anti Money Laundering and Anti Terrorist Financing Act; *Wet ter voorkoming van witwassen en financieren van terrorisme*), SDR may be required to verify the identity of clients and, under certain circumstances, to report unusual transactions to the authorities. By giving an assignment to SDR, the client confirms to be aware thereof and, to the extent necessary, to consent thereto.

12. SDR shall keep confidential all information obtained in the course of the client assignment. This does not apply insofar as disclosure is required by law or by a binding decision of a court or governmental authority, or, in respect of SDR, insofar as disclosure is appropriate for the performance of the assignment.

13. The SDR office complaints procedure applies to the services of SDR. Any complaint that remains unresolved after completion of the procedure may be submitted to the District Court of Amsterdam for a binding decision.

14. Personal data are processed as described in the SDR privacy statement. Information regarding the processing of personal data is provided by SDR to the data subjects concerned.

15. SDR cannot receive third-party funds, as it does not have a third-party funds foundation (*stichting derdengelden*).

16. The legal relationship between SDR and its clients shall be governed by Dutch law. Any disputes between SDR and a client shall be exclusively decided upon the competent court in Amsterdam, the Netherlands.

17. These general terms and conditions are available in both the Dutch and English language. In the event of any dispute arising as to the content or purport of these general terms and conditions, the Dutch language version shall prevail.

SDR is based in Nijmegen and registered as sole proprietorship in the trade register under number 99266040.

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